



AGRICULTURE AND FOOD AUTHORITY

NUTS AND OIL CROPS DIRECTORATE

MINIMUM LICENSING REQUIREMENTS, EXPORTS OF RAW PRODUCE PROHIBITION AND INSPECTIONS

1. LICENSING REQUIREMENTS

1.1 Applicable to a Manufacturer license

- a) Duly filled application form
- b) Copy of Certificate of Incorporation/Registration Certificate
- c) Copy of dully signed Memorandum and Articles of Association/ CR12
- d) Copies of ID/ Passports of Company Directors & Valid Work Permit where applicable
- e) Copy of valid County Government's Single Business Permit
- f) Copy of KRA's PIN Certificate for the company
- g) Copy of valid KRA's Tax Compliance Certificate
- h) Copy of valid NEMA's Environmental Impact Assessment or Environmental Audit Certificate where applicable
- i) Copy of Public Health's Food Drugs and Chemical Substances License where applicable
- j) Facility Inspection report (Authority to Inspect)
- k) Food Safety Certification (Where applicable)

1.2 Applicable to an Exporter/Importer

- a) Duly filled application form
- b) Copy of Certificate of Incorporation/Registration Certificate
- c) Copy of dully signed Memorandum and Articles of Association/ CR12
- d) Copies of ID/ Passports of Company Directors & Valid Work Permit where applicable
- e) Copy of valid County Government's Single Business Permit
- f) Copy of KRA's PIN Certificate for the company
- g) Copy of valid KRA's Tax Compliance Certificate
- h) Warehouse Inspection report

1.3 Importers and Exporter Consignment requirements

- a) Importers and exporters of regulated crops under the Crops Act 2013
- b) The importers and exporters must be a body corporate registered in Kenya with Valid tax compliance certificate.
- c) The license application and issuance is done online <https://imis.afa.go.ke/> (one must meet the requirements stipulated for each commodity).
- d) Each consignment exported or imported is required to be accompanied by an import permit or certificate depending on the Directorate.
- e) The application for the import permit/certificate is done online through the KENTRADE single window system by licensed exporter or importer.

Renewals also done online through the IMIS system.

2. Levies

- a) Export levy on raw produce (except those prohibited under section 43 of Agriculture and Food Authority Act 2013) - Ksh 2 per Kg
- b) Export levy on finished products - 0.25% of FOB
- c) Import levy on finished products - 4% of CIF value
- d) Import levy on raw materials - 2% of CIF value

3. Prohibited Exportation of raw produce and Inspection

Nuts and Oil Crops exports from Kenya are not subject to any restrictions. However, the AFA Act (Cap 43) of 2013 prohibits the export of raw macadamia and cashew nuts except with written Authority of the Cabinet Secretary responsible for Agriculture.

The importation of nuts and oil crop products/produce, is subject to the terms and conditions as specified in the Crops (Nuts and Oil Crops) Regulations 2020 such as adherence to the Local and International Standards.

Export consignments are subjected to physical verification/inspection by AFA-NOCD inspectors before clearance. Exporters must also be cleared by the KRA, Kenya Plant Health Inspectorate Service (KEPHIS) and Kenya Bureau of Standards.

**DIRECTOR
NUTS AND OIL CROPS DIRECTORATE**