



AGRICULTURE AND FOOD AUTHORITY

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CIRCULAR NO. 001/2024

To: **Coffee Buyers**
Warehousemen

FACILITATION OF INTERNATIONAL CERTIFICATES OF ORIGIN AND COFFEE MOVEMENT PERMITS

Agriculture and Food Authority-Coffee Directorate is mandated to facilitate exports of coffee through issuance of clean Coffee Movement Permit and International Certificate of Origin (ICO) as stipulated in the Crops (Coffee) (General) Regulations, 2019 and outlined in the specific sections hereunder.

In order to enhance efficiency and accountability of the clean coffee movement within the country, we wish to bring to the attention of coffee buyers and warehousemen of the following requirements to facilitate timely issuance of ICOs and clean Coffee Movement Permits:

1. Pursuant to **Section 29 (1 & 2)** and **28 (7)** of the Regulations, all applications for ICOs should be accompanied by **copy of endorsed coffee warrant or warehouse receipt** as the case may be and a **certificate of quality** in addition to the **Clean Coffee Movement Permit issued by Coffee Directorate** for the export consignment;
2. In order to facilitate timely issuance of Certificate of Quality, buyers should book for inspection with the Quality Assurance Section of Coffee Directorate **at least three (3) weeks prior to lodging for an ICO on the Kentrade portal** to allow for coordination of inspection logistics and preparation of reports;



3. Pursuant to **Section 23 (4)** of the Regulations, a buyer shall remit a **sample of 200 grams** of clean coffee representing the export consignment for purposes of arbitration in case of disputes and for quality control;
4. Pursuant to **Sections 15 (6c)** and **28 (7)** of the Regulations, all requests for Clean Coffee Movement Permits by buyers shall be accompanied by a copy of the **endorsed coffee warrant or warehouse receipt** as the case may be for proof of ownership and traceability purposes.

All Buyers and Warehousemen are hereby given up to **1st September 2024** to make necessary arrangements for quality inspection of clean coffee consignments intended for export as per requirements outlined in **item No. 3 above**.

In case of any clarifications please contact the Ag. Director – AFA Coffee Directorate through the official email address – directorcoffee@afa.go.ke.



DR. BRUNO LINYIRU, OGW
DIRECTOR GENERAL

Copy to: Chief Executive Officer – Capital Markets Authority
Chief Executive Officer – Council of Governors
Chief Executive Officer – Nairobi Coffee Exchange
Co-operative Bank – Direct Settlement System
Chief Executive Officer – Kenya Trade Network Agency
Commissioner of Customs and Border Control – Kenya Revenue Authority
Kenya Coffee Traders Association